

BYLAWS
LEGISLATIVE DISTRICT- 16 REPUBLICAN CENTRAL COMMITTEE

ARTICLE I. NAME

The name of this organization shall be: Legislative District 16 Republican Central Committee; hereinafter referred to as the District 16 Committee.

ARTICLE II. MISSION

The mission of the District 16 Committee is to preserve, protect and defend the Constitution of the United States and the Constitution of the State of Idaho, to promote the Republican philosophy, to build and strengthen the Republican Party in District 16, and to elect Republicans to office to represent the citizens of District 16 and Idaho.

ARTICLE III. GOVERNING BODY AND DOCUMENTS

The District 16 Committee shall be the governing body of the organization. These Bylaws and Rules of Order of the District 16 Committee shall be the governing documents of the organization. The Bylaws and Rules shall be in compliance with Idaho's Republican Party Rules and Bylaws, and the Election Laws of the State of Idaho.

ARTICLE IV. MEMBERSHIP

The District 16 Committee is composed of Precinct Committeemen of precincts within Idaho's Legislative District 16, as amended by state redistricting, (elected at the State Primary Election or duly elected at a County Central Committee meeting), the District 16 Committee Chairman, Vice Chairman, Secretary, Treasurer and such other officers of the District 16 Committee that are elected by the Precinct Committeemen.

Section 1. Voting – Only duly-elected precinct committeemen and alternates from precincts within the Legislative District may vote at regular and special meetings of the District Committee as outlined below. Officers who are precinct committeemen shall have one vote. Officers who are not precinct committeemen shall have no vote. A tied vote is a failed vote; except that an election for District 16 Committee officers, resulting in a tie, shall be determined by a coin toss.

Section 2 . Quorum – Forty percent (40%) of the duly-elected precinct committeemen, and duly-appointed alternates (in the absence of a precinct committeeman) present in person at the meeting, shall constitute a quorum at meetings of the District 16 Committee.

Section 3. Alternate Precinct Committeemen, as approved by the rules of Ada County Central Committee, may vote at the County or Regional meetings only in the absence of the elected precinct committeeman, and may not vote in the election of District 16 Committee officers,

election of delegates and alternates to the state convention, choosing nominees to fill legislative vacancies or vacancies on any ballot.

Section 4. In addition to those duties prescribed herein, by law and or by State Republican Party Rules, the members of the District 16 Committee should:

- a. Attend all regular or special meetings of the District in person.
- b. Attend all county statutory, mandatory and special meetings in person.
- c. Attend all state statutory, mandatory and special meetings in person, if elected to serve on the Idaho Republican State Central Committee.
- d. Organize and work in the precinct where elected, as well as District wide, for the purpose of electing Republican candidates.
- e. Maintain and provide to the Executive Committee all current contact information, including but not limited to; address of legal residence, phone number and e-mail addresses (for purposes of notifications)
- f. Notify the Executive Committee, within seven (7) days of any change in legal residence or legal changes in District 16 elector status, i.e. moved outside district, convicted of a felony which resulted in the loss of the right to participate in elections etc.
- g. Certify to the Executive Committee, within 30 days of receipt, that he/she has received, read and understands the District 16 Committee By-laws.

ARTICLE V. MEETINGS

Section 1. Organization Meetings. The District 16 Committee shall meet biennially following the Primary election where new precinct committeemen are elected at the organization meeting for the purpose of election of officers and election of voting delegates and alternates to the Idaho State Republican Party Convention.

- a. The organization meeting shall be called by the District 16 Committee Chairman to be held according to the Rules of the Republican State Central Committee.
- b. Only precinct committeemen may nominate, second, and vote for officers, delegates and alternates. Officers, delegates and alternates must be qualified electors of Idaho's Legislative District 16. Officers are not required to be precinct committeemen.

Section 2. Vacancies in Idaho's State Legislature. The District 16 Committee shall meet with a quorum present for the purpose of nominating candidates to the governor to fill vacancies in the State Legislature. The District may nominate up to three candidates. The requirements and procedures for the meeting shall be consistent with the laws of Idaho and the Rules of the Idaho Republican Party.

Section 3. Vacancy on Ballot. The District 16 Committee shall meet with a quorum present for the purpose of electing legislative candidates if a vacancy on the ballot occurs prior to ten (10) days after the Primary Election. The requirements and procedures for the meeting shall be consistent with the laws of Idaho and the Rules of the Idaho Republican Party.

Section 4. Regular Meetings. Regular meetings shall be held at a time and place to be designated by the District Chairman. Notice of meetings and the agenda shall be given by regular or electronic mail at least seven (7) days in advance of the date of the meeting. Meetings should be held at least quarterly.

Section 5. Special Meetings. A special meeting may be called when deemed necessary by the District Chairman, to consider urgent business concerning the District 16 Committee. Notice of special meetings of District 16 Committee shall be given as soon as possible, in advance of the meeting. If a quorum is not present, any actions taken may be ratified by electronic or regular mail or at the next meeting when a quorum is present.

Section 6. Petition for Meeting. Upon receipt of a written petition signed by a majority of the precinct committeemen requesting a special meeting, the District Chairman shall, within ten (10) days after the receipt of the petition and upon not less than seven (7) days' notice, call a meeting of the District 16 Committee as required by the petition. An agenda shall be submitted with any said petition for meeting or petition shall be deemed invalid.

Section 7. Miscellaneous.

- a. The Chairman should call meetings of the Executive Committee at least quarterly, unless a majority of the Executive Committee feels a given meeting can be cancelled or postponed. Regular meetings may be considered an Executive Committee meeting for the purpose of this provision.
- b. Special committees of the District may be asked to attend special and regular meetings by the District Chairman
- c. The District Chairman, Executive Committee or the District 16 Committee may invite special guests to speak at regular or special meetings.
- d. The District Chairman shall set the agenda for all meetings; except in the case of a special meeting called by petition of a majority of the precinct committeemen of the District Committee, in which case the agenda shall be included in the petition. The Chairman may add items to said agenda.
- e. Chairman shall make every reasonable effort to accommodate agenda requests by Precinct Committeemen, recognizing that they are the elected representatives of the Republican Party and that he/she serves at the pleasure of the Precinct Committeemen.
- f. The Chairman may use greater discretion, however, when the Chairman deems a requested agenda item is not within the primary mission of the District, as defined in ARTICLE II.
- g. All meetings should be held within the District boundaries except under circumstances when for reasons of convenience they may be held in other locations within Ada County.

ARTICLE VI. OFFICE

Section 1. Election of Officers

- a. All elected officers of the District 16 Committee shall be elected as defined in ARTICLE IV, sections 1 and 2 and ARTICLE V, Section 1 of these By Laws.
- b. Nominations – All nominations for the election of officers shall come from the floor and only precinct committeemen shall be eligible to make such nominations and second nominations.
- c. Nominees – Any resident of Legislative District 16 who is a qualified elector of the District and a recognized member of the Idaho Republican Party is eligible for nomination and election.
- d. Balloting – When more than one candidate is nominated for an office, election to the office shall be by secret ballot.

Section 2. Duties of Officers

- a. Chairman – In addition to the duties specifically provided for by the Laws of the State of Idaho and the Rules of the Idaho Republican Party, the Chairman shall preside at all regular and special District Committee meetings, and shall serve as Chairman of the Executive Committee and the special and standing committees of the District Committee; appoint committee chairmen, who serve at the District Chairman's pleasure, to the special committees in his/her place; provide oversight and management of the day to day operations of the District Committee, its special committees and the Executive Committee. The Chair should participate in Idaho Region V Republican Central Committee the Ada County Republican Central Committee meetings, and Ada County Republican Central Committee Executive Board meetings.
- b. Vice Chairman – In the absence of the Chairman, the Vice Chairman shall preside at meetings of the District Committee, and assume those functions of the Chairman in the conduct of normal business; Assist the Chairman in filling Committee assignments; shall manage and coordinate District fund raising activities. Provide full reports at District meetings and when requested by the Treasurer and or the Chairman. Set goals for election activities, assess progress and perform such other duties that may be delegated to him by the Chairman.
- c. Secretary – The Secretary shall maintain a permanent record of all reports, regular, special and executive meetings of the District 16 Committee; take minutes of all District 16 Committee meetings; Maintain a permanent record of the minutes, and mail or electronically mail the minutes of the District 16 Committee meetings to all members, all attendees of the meetings, and any other interested Republicans who submits a written request to the District Chairman or to the Secretary. The Secretary shall notify the Chairman and the District 16 Committee regarding meeting requirements specified herein and assist in scheduling meetings. The Secretary and /Chairman shall jointly maintain any codes and passwords needed for accessing and utilizing all communications, computer software and hardware, computer programs and web and internet sites owned or operated by the District. The Secretary shall

distribute By-laws to Precinct Committeemen and certify to the Executive Committee that the provisions of Article IV, section 5 item 7 have been satisfied; certify to the District 16 Committee, in the absence of the Chairman, the officer qualified to act as Chairman.

- d. Treasurer – The Treasurer shall have charge of all funds of the District 16 Committee; shall furnish a financial report to the District 16 Committee no less than quarterly; furnish a statement to the members of the District 16 Committee annually; file such reports a requirement by State and Federal law and perform other duties as approved the District 16 Committee. All disbursement of funds shall require a vote of the District 16 Committee, or by a unanimous vote of the Executive Committee in the case of emergency that requires disbursement before a scheduled District 16 Committee meeting.
- e. The Executive Committee shall consist of the four (4) elected officers. The Executive Committee shall act as an advisory group to the Chairman and the District 16 Committee and shall assist the Chairman, as directed, in managing the affairs of the District.

Section 3. Vacancy in Officer Positions

- a. Legislative District Chairman: The Vice Chairman of the District shall call a meeting, according to the Rules of the District 16 Committee and the Idaho Republican Party, for the purpose of electing a new District Chairman. (See Art.VI. Sec 1.)
- b. Vice Chairman, Secretary, or Treasurer: The Legislative District Chairman shall call a meeting, according to the Rules of the District 16 Committee and the Idaho Republican party, for the purpose of filling such vacancy. (See Art.VI. Sec 1.)

Section 4. Removal of Officers

- a. Officers shall serve at the pleasure of the District 16 Committee. They shall serve until their successors are elected pursuant to the Laws of the State of Idaho.
- b. Any officer deemed unwilling to perform the duties required by these Bylaws and by the Rules of the Idaho Republican Party may be removed from office by a vote of two- thirds (2/3) of the duly-elected precinct committeemen present, in person, at a regular or special meeting of the District 16 Committee called for the purpose of considering the removal of the officer(s). Alternates shall not be allowed to vote on the removal of an officer.
- c. No officer shall continue to serve and shall be deemed removed if no longer a resident or qualified elector of the Legislative District.

ARTICLE VII. COMMITTEES

In addition to the Executive Committee addressed in Article IV, the following Committees may be created by the Chairman or District 16 Committee:

Section 1. Committees: May be created by the District Chairman as may be necessary to the administration of the business of the District 16 Committee. The Chairman shall appoint

members of said committees, who may be non-precinct committee persons but are legal residents of the District. Special committees may include committees organized to promote education, community involvement and events, as well as, Get-Out-The-Vote programs, changes to rules and bylaws, and means of improving communications among District members and voters.

Section 2. Duties: The duties of all committees shall be designated by the District Chairman and subject to the review of said Chairman.

ARTICLE VIII. PLATFORM, RESOLUTIONS, AND RULES OF THE REPUBLICAN STATE CENTRAL COMMITTEE, IDAHO REGION IV REPUBLICAN CENTRAL COMMITTEE AND THE ADA COUNTY REPUBLICAN CENTRAL COMMITTEE

The District 16 Committee may meet to consider or develop proposed Platform planks, Resolutions, and/or Rules for the Idaho Republican Party, the Idaho Region V Republican Central Committee and the Ada County Republican Central Committee. The proposed Platform changes/additions, Resolutions, and Rules shall be submitted to the District Committee members, by the Chairman or the Rules and Bylaws Committee, at least ten (10) days prior to the date of the meeting at which the proposal(s) will be voted upon. The Platform, Resolutions, and Rules shall be adopted by a majority vote of the Committee members present. In the case of the Republican State Central Committee, results must be submitted to the Republican State Central Committee and received by them on the timeline required by the State Republican Party and Convention. In the case of the Region V Republican Central Committee or the Ada County Central Committee, results must be submitted to the relevant body on the timeline required by that body.

ARTICLE IX. PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the proceedings of the District 16 Committee in all cases in which they are not inconsistent with these Bylaws, Idaho State Statute, or Rules of the Republican State Central Committee.

ARTICLE X. BYLAW AMENDMENTS

The Bylaws of the District 16 Committee may be amended, providing a quorum exists, by an affirmative majority vote of the Precinct Committeemen in attendance at any regular or special meeting of the District 16 Committee, called for the purpose of considering amendments to these Bylaws.

Section 1. Only qualified and duly-elected precinct committeemen, or alternates in the Committeeman's absence, may vote on proposed Bylaw amendments.

Section 2. Notice of Amendment – Proposed amendments to the Bylaws shall be presented in writing to members of the District 16 Committee at least ten (10) days prior to the vote on the amendment(s).

Section 3. All voting members shall be notified at least seven (7) days prior to the meeting at which the amendment(s) will be voted upon.

Section 4. Conflicts – Should changes occur in the Laws of the State of Idaho or the Rules or Bylaws of the Republican State Central Committee, which changes create conflicts with these Bylaws, the Legislative District Chairman shall call a meeting of the Committee to review those changes and to make appropriate amendments to conform with the Laws of the State of Idaho and the Rules of the Idaho Republican Party. The provisions for amendment of the Bylaws shall apply to the above amending process, except that the notice specified in Article X, Section 2, shall not be required. Notwithstanding the above meeting and proposed changes to the District 16 Committee bylaws, any new law of the state of Idaho be binding on this District 16 Committee immediately upon its effective date.

Section 5. Effective Date – All amendments shall become effective immediately upon adoption, unless otherwise specified.

ARTICLE XI. LEGISLATIVE DISTRICT 16 CENTRAL COMMITTEE RULES OF ORDER AND AGENDA FORMAT

Section 1. The order of business at duly-called meetings of Legislative District 16 Central Committee shall include but not be limited to:

1. Call to Order
2. Roll Call
3. Quorum Report
4. Changes to the Agenda
5. Approval of the Agenda
6. Approval of Minutes from Previous Meeting(s)
7. Chairman's Report
8. Officers Reports
9. Old Business
10. New Business
11. Announcements/ Open discussion
12. Adjournment

Amendments to the Rules of Order may be made by District 16 Committee members at any regular meeting of the District 16 Committee, by a majority vote. All amendments become effective immediately.

Adopted on 20 February 2025

Signed: Graham Paterson
Graham Paterson, Legislative District 16