

BY-LAWS
OF
Legislative District 13 Republican Central Committee
Amended July 12, 2023

ARTICLE I. NAME

The name of this organization shall be Legislative District 13 Republican Central Committee, hereinafter referred to as Legislative District 13 or District 13.

ARTICLE II. PURPOSE

Section 1. Promote and defend the U.S. Constitution, the Declaration of Independence, the Idaho State Constitution, and the Republican State Platform;

Section 2. To act as the governing body of Legislative District 13 in Canyon County;

Section 3. To provide a practical means by which Republicans within Legislative District 13 may effectively express their opinions and contribute to the betterment of District 13, the county, state and federal governments and the Republican party;

Section 4. To support the traditional principles and objectives of the Republican Party;

Section 5. To advise the Canyon County Central Committee regarding the development of policies and functions;

Section 6. Nominate three candidates to fill a legislative district 13 vacancy in the state legislature;

Section 7. Be affiliated with the Idaho State Republican Party;

Section 8. Find, vet, endorse, and support qualified Republican candidates for political office;

Section 9. Send delegates to the Republican State Convention; and to

Section 10. Provide a means by which Republicans may effectively express their opinions and contribute to the betterment of our political community at all levels.

Article III. VOTING MEMBERSHIP

Section 1. Membership in this organization shall be as set out in the Idaho Statutes 34-503 "Legislative District Central Committee—Membership—Officers." Voting members include all elected or appointed Precinct Committeemen (PCs) in Canyon County, Idaho, who are located within the thirteenth legislative district. All Legislative District 13 officers, who are not PCs, must reside within the thirteenth legislative district. Any officers that are also elected PCs have one (1) vote on each matter.

Section 2. The officers of this organization shall consist of a Chairman, Vice Chairman, and Secretary. At the discretion of the PCs, a Treasurer may also be elected to hold an officer position. All officer positions are elected by a majority vote of the PCs present.

Section 3. Only duly elected or appointed PCs and the Chairman, Vice Chairman, and Secretary of this organization shall be allowed to originate motions, make nominations, and vote at meetings. Except as provided in Section 4 herein, votes may be cast by telephone, email, or proxy at the initiative of the PC (or their alternate if PC is not present) or officer.

Section 4. Voting for the Legislative District 13 officers, PC appointments, delegates to the state convention, nominees to fill vacancies in the state legislature, and amendments to the by-laws must be made by members present at the meeting. Absentee ballots, proxies, voting by email or telephone are not authorized for these particular elections.

Section 5. Voting for Legislative District 13 officers, and PC appointments may be by secret ballot when requested by a voting member. Roll call votes may be requested for any other vote by an officer or elected PC.

Section 6. The Chairman, Vice Chairman, and Secretary shall be the three Legislative District 13 delegates to the Republican State Convention. If any of these are unable to attend the Republican State Convention, a new delegate will be selected by a majority vote of the District 13 Precinct Committeemen.

Section 7. Legislative District 13 Precinct Committeemen and Officers shall sign the Idaho Republican Party Platform.

ARTICLE IV. MEETINGS

Section 1. Reorganization: A meeting shall be held every two years within eleven (11) days after the primary election to reorganize the Legislative District 13. The incumbent Chairman must give seven (7) days' notice (see Idaho Republican Party Rules article 7, section 1).

Section 2. A meeting shall be called within ten (10) days with seventy-two (72) hours notice when a legislative district 13 senator or representative is no longer able to serve in the state legislature. Members shall recommend three nominees in preferential order to fill the vacancy. The Chairman shall submit the names to the Governor within two (2) days of their selection.

Section 3. Meetings may be called by four (4) PCs or by any officer. The method used to request a meeting will be by email to the current Chairman or Secretary. Once four (4) PCs have made the request, an officer will announce the meeting date, time, and place, and agenda at least seven (7) days prior to the meeting.

Section 4. A quorum, at any meeting, is more than 33% of the voting members, including the officers.

Section 5. The order of business for meetings shall be: Call to Order; Prayer; Pledge of Allegiance; Roll Call of PCs and Officers; Adopt Order of the Agenda; Approve Minutes of Last Meeting; Old Business; New Business; and Adjournment.

Section 6. Legislative District 13 shall hold a minimum of six (6) regular meetings per calendar year.

Section 7. Members are expected to attend meetings and all District 13 activities, including the Canyon County Republican Central Committee. If a Precinct Committeeman is unable to attend a meeting, they are expected to notify their Alternate and District Chair.

Section 8. Any Legislative District or Canyon County event, including but not limited to, fundraising, fair booths, community events, voter outreach initiatives, or Lincoln Days, shall be treated as a meeting by the members of this body, encouraging participation and attendance.

ARTICLE V. OFFICERS

Section 1. As noted in Article 3, the officers of this organization shall consist of a Chairman, Vice Chairman, and Secretary. At the discretion of the PCs, a treasurer may also be elected to hold an officer position. All officer positions are elected by a majority vote of the PCs present.

Section 2. Election.

The Precinct Committeemen shall elect all officers of the Legislative District at a meeting called by the incumbent Legislative District Chairman to be held upon seven (7) days' notice and within eleven (11) days after each Primary Election at a location within the Legislative District or within an adjacent Legislative District or County. The election of the Legislative District Officers shall be carried out by secret ballot, except in uncontested races (See Idaho Republican Party Rules Article VII, Section 1).

Section 3. Term of Office.

Such officers shall hold their position from the moment of election, until the following reorganization meeting, held upon seven (7) days' notice and within eleven (11) days after the Primary Election.

Section 2. Duties.

The Chairman shall:

1. Preside over the District 13 meetings;
2. Attend County and State Central Committee meetings; and
3. Perform other duties as outlined by State Statute, State Party Rules, or granted by the Legislative District 13 Republican Central Committee.
4. The Chairman shall instruct the Secretary on meeting notices and event information, along with ensuring meeting notices are sent out with proper notice to the members and officers.

The Vice Chairman shall:

1. Assist the Chairman;
2. Perform other assigned responsibilities and duties;

5. Advise the district of the bank balance and all transactions regularly; and shall
6. Keep books open for review by the current Legislative District 13 PC's and officers at all times.

ARTICLE VI. CANDIDATE RATING

Legislative District 13 shall have a Rating and Vetting (R&V) process. All members of Legislative District 13, excluding any candidates, will have the opportunity to participate and vote in this process. The R&V process will allow for collecting information about candidates and potential candidates for public office. The R&V Process may utilize questionnaires, interviews, forums, background checks, social media reviews and other means of investigation into the suitability of a candidate for office. The Officers of Legislative District 13 shall collect a list of candidates and present it at a Special Meeting called to rank the candidates prior to an election. At the Special Meeting all information found on candidates shall also be presented to the body.

ARTICLE VII. AMENDMENTS

These by-laws may be amended by a two-thirds (2/3) vote of the members present at any meeting provided that the proposed amendment has been distributed to the membership seven (7) days prior to the meeting.

ARTICLE VIII. PARLIAMENTARY AND LEGAL AUTHORITY

Robert's Rules of Order, Revised, shall govern the conduct of all meetings unless specified in these bylaws and the standing rules. These by-laws supersede any other by-laws, practices or understanding pertaining to how this organization will function and will be effective on the date approved.

3. Preside over the District 13 meetings in the absence of the Chairman, along with attending in any other meeting to which the Chairman would be authorized to attend; and
4. Vote in the absence of the Chairman.

The Secretary shall:

1. Be the main point of correspondence for the District;
2. Prepare such correspondence as requested by the Chairman;
3. Any and all communication must be approved by the Chairman before being sent out on behalf of the District;
4. Forward all received correspondence to the Chairman and Vice Chairman for review and response;
5. Provide notice to all District 13 members and officers of meetings and events, and perform other duties as requested by the Chairman;
6. Take minutes of each District meeting;
7. Keep a file of minutes of all District 13 meetings;
8. Forward a copy of draft minutes to the Chairman for review prior to the draft being presented for approval;
9. Maintain a current roster of all members of the District;
10. Be the keeper of the current, approved copy of the Bylaws and Standing Rules of District 13; and
11. Perform other duties as may be requested by the Chairman.

If the body of the District 13 Republican Central Committee decides to have a Treasurer, they shall abide by the following and be a non-voting member:

The Treasurer, with the consent of the majority of the elected Precinct Committeemen in District 13, shall:

1. Open a bank account with the Chairman as co-signer;
2. Maintain all bank records, and proper Secretary of State reporting, providing a copy to the secretary monthly;
3. Balance and reconcile banking monthly;
4. Pay all approved bills on time;

The minutes of this organization shall remain private among its members, with the exception of requests by the Idaho Republican Party.

Upon approval these bylaws become effective immediately.

BYLAWS ADOPTED:

Signed Kirsten Lucas

Printed: Kirsten Lucas

Title: Chairman, Legislative District 13 Republican Central Committee
Canyon County, Idaho