

# **BYLAWS OF THE ELMORE COUNTY REPUBLICAN CENTRAL COMMITTEE**

## **ARTICLE I NAME**

The name of this organization shall be Elmore County Republican Central Committee, hereinafter referred to as "ECRCC".

## **ARTICLE II OBJECT & PURPOSE**

2.1. ECRCC is formed in accordance with Idaho Code 34-502 and 34-505 in accordance with the Republican Party of the State of Idaho. ECRCC shall have all the powers and duties prescribed by state law and regulations adopted by the State Party Conventions and the State Central Committee.

2.2. Act as the governing body of the Elmore County Republican Party, to bring into closer cooperation members of the Republican Party in Elmore County. Support traditional principals and objectives of the Idaho Republican Party and work to secure the election of all duly nominated Republican Candidates that adhere to the State Republican Party Platform. ECRCC reserves the right to participate in all elections, to include recommendations to the public as voted on by the committee.

2.3. ECRCC may conduct a secret ballot for the recommendation of nominees in primary and general elections. Those who receive at a minimum 50% plus 1 of the votes of the elected members of the ECRCC, shall receive recommendation for election for local, county, legislative district, and state offices.

## **ARTICLE III MEMBERSHIP**

3.1. The County Central Committee shall be composed of the Precinct Committeemen, County Chairman, Vice Chairman, Secretary, Treasurer, State Committeeman, State Committeewoman, State Committee Youth, Legislative District Chairman, and other officers as found necessary.

3.2. All members of the ECRCC shall be registered Republican electors of the precinct in which they reside.

3.3. Precinct Committeemen shall be elected at the State Primary Election or appointed by the County Central Committee by election.

3.4. Term of office shall be 2 years, or until no longer qualified per Idaho Code, bylaws of the ECRCC, or resignation. Upon Appointment by the ECRCC, the term of service shall end on the date of the bi-annual reorganization meeting.

3.5. Voting Members: Only Precinct Committeemen have all voting rights. Alternate Precinct Committeemen present shall vote in the absence of the of the Precinct Committeeman they represent. A vote from an alternate will take precedence over a proxy vote. Only elected members of ECRCC can vote for the election of County Central Committee Officers, Legislative District Officers, Precinct Committeeman vacancies, Delegates to the State Convention, election recommendations, and fulfillment of vacated county and legislative district offices.

3.6. A member who holds more than one position or office has only one vote.

#### **SECTION IV SELECTION OF ALTERNATE PRECINCT COMMITTEEMEN**

4.1. Alternates shall meet the same qualifications as duly elected Precinct Committeemen. Alternates must attend at least 2 regular meetings prior to being nominated by the Precinct Committeeman which they will be an alternate for.

4.2. Any Precinct Committeeman can request that the committee consider removing their alternate with just cause.

#### **SECTION V OFFICERS AND EXECUTIVE BOARD**

5.1. Officers of ECRCC shall be County Chairman, Vice Chairman, Secretary, Treasurer, State Committeeman, State Committeewoman, and State Committee Youth. These officers shall perform the duties prescribed by these bylaws and the parliamentary authority adopted by this organization.

5.2. Officers of ECRCC shall be elected in accordance with Idaho Code 34-502. Election of officers will be done by secret ballot.

5.3. The Executive Board shall consist of the County Chairman, Vice Chairman, Secretary, Treasurer, State Committeeman, State Committeewoman, State Committee Youth, and all Legislative District Chairs who have precincts within the county.

5.4 A quorum of the Executive Board shall consist of no less than 5 members.

5.5. The Executive Board shall be registered with the State Central Committee.

5.6. Nonvoting members of the Executive Board may be any or all appointed officers.

## **SECTION VI DUTIES OF OFFICERS**

6.1. **CHAIRMAN:** The Chairman shall preside at all meetings of ECRCC and have the authority to act as the official representative of ECRCC. Appoint Finance Chairman, Publicity Chairman, Parliamentarian, Quartermaster and Social Media Coordinator with the consent of the County Central Committee. Appoint standing or special committees as necessary. All other duties as determined by state statute, party rule, or granted by ECRCC.

6.2. **VICE CHAIRMAN:** Vice CHAIRMAN shall assist the Chairman by carrying out assigned responsibilities. President in the Chairman's absence at any meetings of ECRCC.

6.3. **SECRETARY:** Secretary shall record and keep a file of minutes of all ECRCC meetings and Executive Board meetings. Prepare correspondence requested by the Chairman and or that is necessary to maintain ECRCC. Maintain a current roster of all members of ECRCC. Inform the Elmore County Clerk of changes in Precinct Committeemen positions. Be the custodian of the "Official" copy of the Bylaws and Rules of ECRCC and perform other duties as may be requested by the Chairman.

6.4. **TREASURER:** Treasurer shall have charge of all funds of ECRCC. Furnish a financial report at each ECRCC meeting. Furnish a written financial statement to the members of ECRCC annually. File reports as required by Idaho Code. Perform other duties as may be requested by the Chairman.

6.5. **STATE COMMITTEEMAN:** State Committeeman is a member of ECRCC Executive board and a voting member of Region Three and the State Central Committees. May oversee ECRCC fundraisers and may organize with the State Central Committee's State Finance Chairman for the major dollar clubs.

6.6. **STATE COMMITTEEWOMAN:** State Committeewoman is a member of ECRCC Executive Board and a voting member of Region Three and the State Central Committees. May oversee ECRCC fundraisers and may organize with the State Central Committee's State Finance Chairman for major dollar clubs.

6.7. **STATE COMMITTEE YOUTH:** Must be between eighteen (18) and forty (40) years of age, is a member of ECRCC Executive Board and a voting member of Region Three and the State Central Committees. May work with teenage, college and young people for the Party.

**SECTION VII  
REMOVAL OF OFFICERS FROM OFFICE**

7.1. Any officer may be removed from office by petition signed by 50% plus 1 of the Precinct Committeemen for any cause deemed just by the Committee.

7.2. Notice must be given at least 14 days prior to the next regularly scheduled central committee meeting. At that following meeting discussion of removal of the noticed officer will be the first new business on the agenda.

7.3 A vote of 2/3 all County Precinct Committeemen shall be required for removal. Proxy or alternate votes will not be accepted. A quorum must be present.

**SECTION VIII  
APPOINTED OFFICERS**

8.1. FINANCE CHAIRMAN: The duties of the Finance Chairman shall be to raise money for ECRCC, and attend Executive Board meetings, if requested by the ECRCC Chairman.

8.2. PUBLICITY SOCIAL MEDIA CHAIRMAN: The duties of the Publicity Social Media Chairman shall be to publicize the activities of ECRCC favorably and accurately, through social media, print, and other media. Attend Executive Board meeting if requested by the ECRCC Chairman.

8.3. PARLIAMENTARIAN: The Parliamentarian shall advise the Chairman and members on the parliamentary on procedures and protocol and attend Executive Board meetings if requested by the ECRCC Chairman.

8.4. QUARTERMASTER: The Quartermaster shall keep track of ECRCC equipment/supplies and will keep it in good repair. The Quartermaster will issue equipment and assure that it is returned in a proper and timely manner and suggest new or replacement items.

**SECTION IX  
MEETINGS**

9.1. Biennial Organization meeting will be held to elect officers of ECRCC and delegates to the State Convention. The meeting shall be held within 10 days of the Primary Election per Idaho Code, 34-502.

9.2 Regular meetings will be held on the fourth Thursday of each month or may be changed by vote of the Central Committee members of ECRCC, or in case of an emergency called by the chairman. The Secretary shall notify the members of the time, place, and agenda of all regular meeting at least 7 days prior to the meeting.

9.3 Any member present may participate in the general discussion and debate.

9.4 Any item not on the agenda shall not be considered for action at that meeting. The agenda may be amended by consent of the voting members of ECRCC. Amended agendas will be voted on the same day.

9.5 A quorum shall consist of 50% plus one. Proxy and alternates are counted as equal to a member present.

9.6. A proxy statement must include the name of the person issuing the proxy, the ECRCC member to whom the proxy is assigned, and the date of the meeting at which the proxy is to be used. A proxy shall not be valid at more than one meeting.

9.7. Notification of meetings shall be by email. If an elected Precinct member wishes to be notified by any other means, the member must give written instructions of their preference to the Secretary.

9.9. Emergency meetings of the Executive Committee may be called by the Chairman at any time.

9.10. Executive session consists of only Executive Board members of ECRCC. An executive session may be called by any member of the Executive Board at any time during a regular ECRCC meeting.

9.11. Special meetings may be called by the Chairman or by seven (7) members of the ECRCC who are voting members by petitioning the Secretary. Upon delivery of a petition to the Secretary, the secretary shall have 24 hours to deliver the petition to the Chairman, the Chairman will then send notice through the Secretary the date and time of the special meeting no later than 72 hours. The time and place will be sent to the committee via email. The meeting shall be limited to the purpose stated in the notice.

9.12. The agenda of ECRCC regular meetings shall consist of a minimum of: Call to Order, Prayer, Pledge of Allegiance, Roll Call, Reading and Approval of Minutes, Report and Approval of Treasurer's Report, Standing Committee Reports, Old Business, New Business, Announcements, Pass the Gavel, Adjourn.

## **SECTION X ATTENDANCE**

10.1. If a Precinct Committeeman cannot attend a regular scheduled meeting beginning with the first meeting after the bi-annual reorganization meeting, they must submit a proxy statement to the Secretary or the Chairman or ensure that their alternate will be present prior to the meeting. After two absences without a proxy or alternate, the ECRCC Chairman shall contact the individual by email or via their customary method of contact and inquire as to their absence.

If there is no response to the email or customary method within seven (7) days, the ECRCC Chairman shall send a certified letter to the address of record on file with the Elmore County Clerk, notification to the Precinct Committeeman that if no written

response is received by the ECRCC Secretary or the ECRCC Chairman within 14 days, the ECRCC Chairman will declare the precinct position vacant.

9.2. When any elected officer who is not an elected Precinct Committee member, has missed two (2) regular meetings, the ECRCC Chairman shall contact the individual via email or their customary method of contact and inquire as to their absences.

If there is no response to the email or customary method within seven (7) days, the ECRCC Chairman shall send a certified letter to the address of record on file with the Elmore County Clerk, notification to the Precinct Committeeman that if no written response is received by the ECRCC Secretary or the ECRCC Chairman within 14 days, the ECRCC Chairman will declare the office vacant.

## **SECTION XI Filling Vacancies**

11.1. A vacancy occurs when a Precinct Committeeman moves out of his precinct, resigns, per Idaho code Title 35 Chapter 5, or their precinct is declared vacant per Section IX ECRCC bylaws. All Precinct Committeemen chosen according to the provisions of this Section shall be considered duly elected after the Elmore County Clerk has registered them.

11.2 Vacancies occurring or existing in offices of ECRCC, ECRCC Precinct Committeemen or Alternate Precinct Committeemen shall be filled by an election conducted by the County Central Committee.

11.3. Vacancies for all Precinct Committeemen and Alternate Precinct Committeemen may be filled by nominating and voting on the prospective candidates during the same meeting. The term of office shall be until the next biannual organizational meeting following the primary election.

## **SECTION XII ELECTRONIC COMMUNICATIONS**

12.1. When available, electronic means of communication may be used for attendance at IDGOP meetings, Region meetings, and ECRCC meetings. Arrangements must be made in advance, and in accordance with State Party Rules, and at the discretion of ECRCC Chairman.

12.2. Proxies may be submitted to ECRCC Secretary or Chairman electronically in a timely manner to be received before the beginning of the meeting for which the proxy is specifically intended.

12.3 In the event that a pressing matter will require the attention and vote of ECRCC Precinct members before a regularly scheduled meeting, the Chairman may email notice of pending the matter, and ask for an email vote. A roll call vote may be done by the secretary. The committee will be given 48 hours to respond with their vote. Such

electronic votes will be recorded and have the same consideration as action taken at a regular meeting.

**SECTION XIII  
PARLIAMENTARY AUTHORITY**

13.1. The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the proceedings of ECRCC in all cases to which they are applicable and in which they are not inconsistent with ECRCC Bylaws, Idaho Code Title 34, or IDGOP Rules.

**SECTION XIV  
AMENDMENTS**

14.1. The bylaws of ECRCC may be amended at any regular ECRCC meeting by two thirds (2/3) vote of the Precinct Committeemen or Alternate Precinct Committeemen or Proxy in attendance. The amendment must be submitted to the committee by email 14 days prior to the next regular meeting or be disseminated at the previous regular meeting. All amendments become effective immediately upon approval unless otherwise specified.

Certified This Day \_\_\_\_\_

Chairman \_\_\_\_\_

Vice Chairman \_\_\_\_\_

Secretary \_\_\_\_\_

Treasurer \_\_\_\_\_