

BYLAWS
OF THE
ELMORE COUNTY REPUBLICAN CENTRAL COMMITTEE

(Updated and Approved, August 23, 2018)

ARTICLE 1. NAME

The name of this organization shall be the Elmore County Republican Central Committee; hereinafter referred to as “The County Central Committee.”

ARTICLE II. OBJECT

The object and purpose of this committee shall be to:

- Act as the governing body of the Elmore County Republican Party.
- Bring into closer cooperation members of the Republican Party in Elmore County.
- Support the traditional principals and objectives of the Republican Party and work to secure the election of all duly nominated Republican Candidates.
- Advise the Idaho Republican Party regarding the development of policies and functions.
- Implement the policies and functions of the Idaho Republican Party.
- Develop an intelligent, aggressive and serviceable Republican organization throughout Elmore County.

ARTICLE III. MEMBERSHIP

SECTION 1. COMPOSITION

The County Central Committee shall be composed of the Precinct Committeemen, the County Chairman, Vice Chairman, Secretary, Treasurer, State Committeeman, State Committeewoman, State Committee Youth, Legislative District Chairman, Elmore County Republican Women's Club President and Young Republican Chairman.

SECTION 2. QUALIFICATIONS

All members of the County Central Committee shall be registered Republican electors of the precinct in which they reside.

SECTION 3. SELECTION OF PRECINCT COMMITTEEMEN

Precinct Committeemen shall be elected at the State Primary Election or appointed by the County Central Committee according to Idaho Code Sec. 34-502.

SECTION 4. SELECTION OF ALTERNATE PRECINCT COMMITTEEMEN

- a. Alternates shall be registered, qualified Republican electors and residents of the precinct in which they serve.
- b. Any member of the County Central Committee may nominate Alternates.

SECTION 5. FILLING OF VACANCIES

- a. A vacancy occurs when a Precinct Committeeman moves out of his/her precinct or resigns. The Executive Board shall fill the vacancies by recommending appointment and be subject to the approval of the County Central Committee.

- b. A vacancy shall be declared if the Precinct Committeeman is no longer qualified (Idaho Code 34-104).
- c. All Precinct Committeemen chosen according to the provisions of this Article shall be considered duly elected after the Clerk of the District Court has registered them.
- d. Vacancies occurring or existing in offices of the County Central Committee or in the office of Precinct Committeemen or Alternate Precinct Committeemen shall be filled by an election of the County Central Committee.
- e. Vacancies for all Precinct Committeemen and Alternate Precinct Committeemen may be filled by nominating and voting on the prospective candidates during the same meeting.

SECTION 6. VOTING MEMBERS

- a. Only Precinct Committeemen have all voting rights.
- b. Alternate Precinct Committeemen present shall vote in the absence of the precinct Committeeman. A vote from an Alternate Committeeman takes precedence over a proxy.
- c. Members of the County Central Committee who are not Precinct Committeemen cannot vote for the election of County Central Committee Officers, County Legislative District, Precinct vacancies and Delegates to the State Convention.
- d. A member who holds more than one position or office has only one vote.
- e. Proxy voting shall be allowed when in writing and given to a Committeeman.

ARTICLE IV. OFFICERS AND EXECUTIVE BOARD

SECTION 1. COMPOSITION

The officers of the County Central Committee shall be the County Chairman, Vice Chairman, Secretary, Treasurer, State Committeeman, State Committeewoman, and State

Committee Youth. These officers shall perform the duties prescribed by these bylaws and the parliamentary authority adopted by this organization.

SECTION 2. ELECTION OF OFFICERS

- a. The officers of the County Central Committee shall consist of a Chairman, a Vice Chairman, a Secretary and a Treasurer who shall be elected in accordance with the election laws of the State of Idaho. When more than one candidate is nominated for office, election to that office shall be by secret ballot.
- b. The Executive Board shall consist of the County Chairman, the Vice Chairman, the Secretary, the Treasurer, the State Committeeman, the State Committeewoman, the State Committee Youth, and all Legislative District Chairmen. The Executive Board shall be registered with the State Central Committee. A quorum shall consist of at least five (5) members.

SECTION 3. TERM & DUTIES

The term in office is set by state law.

- a. **CHAIRMAN:** The Chairman shall preside at all meetings of the County Central Committee and have the authority to:
 - Act as the official representative of the County Central Committee.
 - Appoint Finance Chairman, Publicity Chairman, Parliamentarian, Quartermaster and Social Media Coordinator with the consent of the County Central Committee.
 - Appoint standing or special committees, as necessary.
 - Consider and endorse recommendations of individuals seeking Legislative appointments and such other duties as are determined by State statute, Party Rule or granted by the County Central Committee.

- b. **VICE CHAIRMAN:** The Vice Chairman shall:
- Assist the Chairman by carrying out assigned responsibilities.
 - Preside in the Chairman's absence at any meeting of the County Central Committee or any meeting at which the Chairman would be authorized to attend.
- c. **SECRETARY:** The Secretary shall:
- Record and keep a file of minutes of all County Central Committee meetings and Executive Board meetings.
 - Prepare correspondence requested by the Chairman and/or that is necessary to maintain the County Central Committee.
 - Maintain a current roster of all members of the County Central Committee.
 - Inform the Elmore County Clerk of changes in Precinct Committeemen positions.
 - Be the custodian of the "Official" copy of the Bylaws and Rules of the Elmore County Central Committee.
 - Perform other duties as may be requested by the Chairman.
- d. **TREASURER:** The Treasurer shall:
- Have charge of all funds of the County Central Committee.
 - Furnish a financial report at each County Central Committee meeting.
 - Annually furnish a written financial statement to the members of the County Central Committee.
 - File such reports as required by State law.
 - Perform other duties as may be requested by the Chairman.
- e. **STATE COMMITTEEMAN:** Is a member of the Elmore County Executive Board and a voting member of the Region Three and of the State Central Committees. He may be in charge of Elmore County fundraisers and be an organizer with the State Central Committee's State Finance Chairman for the major dollar clubs.

- f. **STATE COMMITTEEWOMAN:** Is a member of the Elmore County Executive Board and a voting member of the Region Three and of the State Central Committees. She may be in charge of Elmore County fundraisers and be an organizer with the State Central Committee's State Finance Chairman for the major dollar clubs.

- g. **STATE COMMITTEE YOUTH:** Must be between eighteen (18) and forty (40) years of age, and is a member of the Elmore County Executive Board and a voting member of the Region Three and of the State Central Committees. He/she may work with teenage, college and young people for the Party.

SECTION 4. REMOVAL FROM OFFICE

Any officer may be removed from office by a vote of the Precinct Committeemen for any cause deemed just by them after due notice and hearing, if requested. Approval by a vote greater than fifty percent (50%) of all county precincts shall be required for removal.

ARTICLE V. APPOINTED OFFICERS

SECTION 1. SUMMARY

The appointed officers shall be the Finance Chairman, Publicity Chairman, Parliamentarian, Quartermaster and Social Media Coordinator with the approval of the County Central Committee. These positions may be appointed by the Committee Chairman at-will with the approval of the County Central Committee.

SECTION 2. DUTIES

- a. **FINANCE CHAIRMAN:** The duties of the Finance Chairman shall be to raise money for the County Central Committee and attend Executive Board meetings, if requested.

- b. **PUBLICITY CHAIRMAN:** The duties of the Publicity Chairman shall be to favorably and accurately publicize the activities of the County Central Committee and attend Executive Board meetings, if requested.
- c. **PARLIMENTARIAN:** The Parliamentarian shall advise the Chairman and members on parliamentary procedure and protocol, when requested and attend Executive Board meetings, if requested.
- d. **QUARTERMASTER:** The duties of the Quartermaster shall be to keep track of the Committee's equipment and supplies, keep it in good repair, issue equipment and assure that it is returned in a proper and timely manner and suggest new or replacement items.
- e. **SOCIAL MEDIA COORDINATOR:** The duties of the Social Media Coordinator shall be to manage, update and promote the Committee's Facebook page(s) and other social media presence, as directed by the Chairman.

ARTICLE VI. MEETINGS AND QUORUM

SECTION 1. REGULAR MEETINGS

The Standing Rules and Special Rules of Order shall establish regular meetings.

SECTION 2. SPECIAL MEETINGS

- a. The County Chairman may call special meetings, or in his/her absence the Vice Chairman may call special meetings. Five (5) regularly elected members of the County Central Committee may request a special meeting by petitioning the Secretary for notice, as hereinafter provided.
- b. Special meetings may be held upon such notice as is appropriate due to

circumstances. The purpose of the meeting, including date, time and location shall be mailed by the Secretary to each member of the County Central Committee.

- c. Notice of special meetings shall be at least seven (7) days prior to such meeting.

SECTION 3. QUORUMS

- a. A quorum is established by the presence of one half plus one Precinct Committeeman, Alternate or Proxy. Proxy votes are counted as equal to a member present.

ARTICLE VII. EXECUTIVE

SECTION 1. MEMBERSHIP

- a. Voting members of the Executive Board shall include: Chairman, Vice Chairman, Secretary, Treasurer, State Committeeman, State Committeewoman, State Committee Youth and Legislative District Chairman.
- b. Non-voting members of the Executive Board shall include Elmore County Finance Chairman, Parliamentarian and Publicity Chairman.

SECTION 2. DUTIES

The Executive Board shall have the general supervision of the activities of the County Central Committee between regular meetings, make recommendations to the County Central Committee and perform any orders assigned by the County Central Committee and other such duties as are specified in the bylaws.

SECTION 3. CONFLICTS

The Executive Board shall be subject to the orders of the County Central Committee, and none of its acts shall conflict with action taken by the County Central Committee.

SECTION 4. MEETINGS

- a. Special meetings of the Executive Board shall be called by the Chairman or upon written request of three members of the Executive Board and shall be held one week prior to the County Central Committee meeting.

ARTICLE IX. PARLIAMENTARY AUTHORITY

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the proceedings of the County Central Committee in all cases to which they are applicable and in which they are not inconsistent with these bylaws, state statute or party rule.

ARTICLE X. AMENDMENTS

SECTION 1. AMENDMENT

The bylaws of the Elmore County Committee may be amended at any regular meeting of the County Central Committee by two-thirds (2/3) vote of the Precinct Committeemen or Alternate Precinct Committeemen and Proxy in attendance provided that:

- a. The amendment has been submitted in writing at the previous regular meeting.
- b. All of the Precinct Committeemen or Alternate Precinct Committeemen are notified in writing at least seven (7) days prior to the meeting at which the amendment(s) will be voted upon.

SECTION 2. EFFECTUAL DATE

All amendments shall become effective immediately upon approval, unless otherwise specified.

ELMORE COUNTY REPUBLICAN CENTRAL COMMITTEE
STANDING RULES

- A. The regular meetings of the Elmore County Republican Central Committee shall be held on the fourth (4th) Thursday of each month, unless the County Central Committee designates another time and place and proper notice is given, as specified.

- B. Any member present may participate in the general discussion and debate.

- C. Any item not on the Agenda shall not be considered for action at that meeting.

- D. Amendments to these Standing Rules may be made at any regular meeting of the Elmore County Republican Central Committee by a majority of voting members. All amendments shall become effective immediately.

- E. Standing Rules and their amendments shall be attached to the bylaws as part of the governance of this committee.

ELMORE COUNTY REPUBLICAN CENTRAL COMMITTEE
SPECIAL RULES OF ORDER

- A. The order of business at duly called meetings of the Elmore County Republican Central Committee may include, but not be limited to:
1. Call to Order
 2. Prayer
 3. Pledge of Allegiance
 4. Roll Call
 5. Reading and Approval of Minutes
 6. Presentation and Approval of Treasurer's Report
 7. Standing Committee Reports
 8. Old Business
 9. New Business/Announcements
 10. Pass the Gavel
 11. Adjournment
- B. Amendments to these Special Rules of Order may be made at any regular meeting of the Elmore County Republican Central Committee by a majority of voting members. All amendments shall become effective immediately.
- C. Special Rules of Order and their amendments shall be attached to the bylaws as part of the governance of this committee.

END