

Adams County Republican Central Committee By-Laws

Article I – Name

1.1 The name of the organization shall be *Adams County Republican Central Committee*, hereafter to be referred to in these By-Laws as “ACRCC”.

Article II – Purpose

2.1 The ACRCC shall be the governing body for the Republican Party of Adams County, Idaho, as such shall establish all policy and functions of the Republican Party on the county level, in harmony with the rules and regulations of the Idaho Republican State Central Committee and Idaho State Law. The following articles of these By-Laws shall constitute the rules of conduct of the ACRCC, shall supersede all previous By-Laws and rules of order (if any), and shall be used as a guide for conduct in carrying out all business of the said Party.

Article III – Composition

3.1 MEMBERS: The ACRCC “members” shall be composed of the Precinct Committee Persons, hereafter known as “PCPs”, and Officers duly elected by the PCPs. All members of the ACRCC shall be qualified electors of the precinct in which they reside.

3.2 PCPs: Each precinct in Adams County should be represented by a Precinct Committee Person. PCPs shall be elected at the Idaho Primary Election, or appointed by the ACRCC according to Idaho Code 34-502.

3.3 OFFICERS: The “officers” of the ACRCC shall consist of Chairman, Vice Chairman, State Committeeman, State Committeewoman, State Youth Committee Person, Secretary/Treasurer, and other such officers as elected by the ACRCC PCPs.

Article IV – Officers and Duties

4.1 An ACRCC Officer must be a qualified elector *and registered Republican* of the precinct in which they reside, but may or may not also be an elected PCP.

a. CHAIRMAN: In addition to duties specifically provided for by the laws of the State of Idaho, the Chairman shall call and preside at all ACRCC meeting in accordance with these By-Laws. The Chairman shall see that order in maintained at meetings of the ACRCC and shall oversee Officers and PCPs pertaining to ACRCC business, and perform other such duties as

are determined and granted by the PCPs and these By-Laws. The Chairman shall also serve as an ex-officio member of all standing and special committees of the ACRCC and shall serve a Chairman of the Executive Committee.

b. VICE CHAIRMAN: The Vice Chairman shall assist and carry out responsibilities as assigned or delegated by the Chairman. In the absence of Chairman, the Vice Chairman shall call and preside at any meeting of the ACRCC, and assume those functions of the Chairman in the conduct of the normal business. The Chairman shall be considered to be absent whenever outside the Boundaries of Adams County for more than 72 hours or when notice of intended absence is given to the Vice Chairman.

c. SECRETARY/TREASURER: The Secretary/Treasurer shall record all minutes and maintain a permanent record of all Regular and Special meeting and Assemblies, relating to the business of the ACRCC. The Secretary/Treasurer shall also maintain a record of the member absence and proxies, and perform other organizational duties as assigned by the Chairman. The Secretary/Treasurer shall have charge and responsibility for all funds of the ACRCC, including record of all donation and campaign funds collected on behalf of the Republican Party. The Secretary/Treasurer shall also be prepared to render a monthly report of all receipts and expenditures at each Regular meeting, annually furnish a written financial statement to the ACRCC members the first Regular meeting of each calendar year, file such reports as required by State and Federal Law, provide copies of such reports to ACRCC members upon request, and perform other duties relating to fiscal policy as assigned by the Chairman. The Secretary/Treasurer is authorized to expend funds for normal ACRCC expenses(not to exceed \$25.00 per month) *without* prior approval of the ACRCC, and any other *recurring* expenses once approved by the ACRCC without subsequent approval.

d. STATE COMMITTEEMAN, STATE COMMITTEEWOMAN: The State Committeeman and State Committeewoman serve as ACRCC liaisons to the State Central Committee, and shall perform all duties specified by the Rules and By-Laws of the Idaho Republican Party, as well as other such duties assigned by the Chairman.

e. STATE YOUTH COMMITTEE PERSON: The State youth Committee Person shall serve as an ACRCC liaison to the State Central Committee, shall be between 18 and 40 years of age at the time of election, and shall perform other such duties as assigned by the Chairman.

Article V – Election of Officers/ Organizational Assembly

5.1 All officers of the ACRCC shall be elected by the PCPs at an Organizational Assembly called by the incumbent ACRCC Chairman, to be held no sooner than eight (8) days, and no later than fifteen (15) days after the Idaho Primary Election, at the county seat. The election of Officers shall be the first order of business at the Organizational Assembly. A quorum of PCPs shall be required in order to elect Officers. Newly elected Officers shall serve for a term of two (2) years, or until the successors are elected.

5.2 NOMINEES: Any qualified elector and resident of Adams County who is a bona-fide and recognized member of the Republican Party is eligible for nomination and election. *Nominees will be granted the floor for Two minutes to campaign for the position they seek.*

5.3 NOMINATIONS: All nominations for the election of Officers shall come from the floor and only PCPs shall be eligible to move such nominations. *Chairman (even if a PCP) will only vote in the event of a tie.*

5.4 BALLOTING: when more than one candidate is nominated for the same office, election to that office shall be done in secret, using only official ballots. Only the election outcome shall be announced to the floor, and not the vote count of the election.

5.4 RESULTS: *The Secretary/Treasurer will, within 24hrs, send electronically, the names, Central Committee Position Held address, phone number and email address to the Executive Director of the Idaho Republican party.*

Article VI – Removal of Officers

6.1 ACRCC Officers serve at the pleasure of the PCPs, unless sooner removed, they shall serve until their successors are elected pursuant to the laws of the State of Idaho. Any officer deemed unwilling or unable to perform the duties required by the ACRDD By-Laws and by the By-Laws of the Republican Party may be removed from office by a two-thirds (2/3) majority vote of the PCPs in attendance, provided a quorum is present, at a Regular or Special meeting of the ACRCC called for the purpose of considering the removal of officers. No ACRCC Officer shall continue to serve when they are no longer a permanent resident of Adams County.

Article VII – Vacancies

7.1 APPOINTMENT AND NOMINATION: When Officer or PCP vacancies in the ACRCC, a notification of vacancies shall be given to each ACRCC member at least fourteen (14) days preceding the next Regular meeting. If sufficient notice is

not possible, notification may be given during any Regular meeting prior to a subsequent meeting at which nominations would take place. Upon vacancies, the Chairman may immediately fill such vacancies by appointment of qualified persons to act on a temporary basis until the next Regular meeting of the ACRCC, at which time such appointments shall be submitted to the PCPs for ratification by simple majority vote. If a majority vote is not obtained, the vacant office or PCP position shall be open for nominations from the floor. All Nominees must be in attendance to be voted on. Any ACRCC member appointed or elected according to this Article shall have all the authority and responsibility of normally elected members of the ACRCC. This section does not apply to a vacancy in the office of Chairman.

7.2 CHAIRMAN: Should a vacancy arise in the office of Chairman, Article IV, Section 9 of the Rules of the Republican Party shall apply in filling such vacancy, and states, "If the office of the County Chairman becomes vacant, by reason of resignation, death or otherwise, the Vice Chairman shall assume all duties of the Chairman and, within thirty (30) days after giving at convening body. A Proxy Form shall be obtained from the ACRCC Secretary upon request from the represented voting member, and shall only be good for the dates specified on the Proxy Form.

Article X – Committees

10.1 COMMITTEES: Shall be assembled as needed, with the exception of the Executive Committee, the Chairman shall nominate a Committee Chairman and other such members as deemed necessary, for approval by the ACRCC voting members. Committee members need not be ACRCC members, but must be qualified electors of the precinct in which they live.

Article XI – County Delegate Selection Assembly

11.1 The ACRCC shall hold an assembly in accordance with Article II of the *Rules for Selection of Delegates to the Republican National Convention and the Republican State Convention*, for the selection of County Delegates to the Republican State Convention. *The time place and location of the Delegate Selection Assembly will be publically posted in the newspaper and via other means at least 60 days prior to the Assembly. Information will include date, time, location and information on who is eligible to serve as a Primary or Alternate Delegate.*

11.2 QUORUM: A simple majority (51%) of duly elected PCPs must be present at a County Delegate Selection Assembly in order to establish a quorum.

a. *The newly elected chairman will serve as Chairman for the Delegate Selection Assembly.*

11.3 RULES: The following rules of order are written to insure the orderly conduct of the County Delegate Selection Assembly, and shall not conflict with rules and by-laws of the Republican Party of the laws of the State of Idaho:

a. *The Secretary/Treasurer will have a Delegate/Alternate Delegate sign in roster prepared at the time of the meeting. It will include space for name, address, telephone number and email address. This will include any names received during the previous 60 day window.*

b. *Nominees will be granted the floor for Two minutes to campaign for the position they seek.*

c. *Voting shall be by simple majority with the Chairman voting only in the case of a tie, except that he or she may also serve and be voting as a PCP, in which case the Vice Chairman shall cast a vote in the case of a tie.*

d. *Voting on issues before the Assembly shall be limited to PCPs.*

e. *Motions, seconds, and nominations shall be made only by PCPs.*

f. *Any bona-fide Republican present may request the floor to raise an issue pertinent to the business of the Assembly.*

g. *The Chairman shall have the authority to temporarily suspend proceedings, recess and reconvene the Assembly and clear the meeting of all persons other than those legally entitled to be present.*

h. *Discussion of Platform and Resolution subjects shall be limited to ten (10) minutes on each item under consideration, but may be reasonably extended, by the Chairman, if it would serve the best interests of the Assembly.*

i. *RESULTS: The Secretary/Treasurer will, within 24hrs, send electronically, the Delegates and Alternate Delegates selected name, address, phone number and email address to the Executive Director of the Idaho Republican party. This will be followed by a mailed hardcopy with the Chairman's signature as the certifying official.*

11.4 DELEGATES: The ACRCC shall not “instruct” legally elected delegates as to the type of vote to be cast, by each delegate, at the Republican State Convention. The Central Committee may only “advise” legally elected delegates.

11.5 UNIT RULE: County delegates attending the Republican State Convention shall cast their votes independent of the will of the other members of the delegation and may not be compelled to vote under “unit rule”, whereby a delegation votes as a unit, not recognizing minority votes within the delegation.

Article XII – Amendments

12.1 Amendments to these By-Laws shall be adopted by an affirmative two-thirds (2/3) majority vote of the PCPs in attendance, provided a quorum (as established in Article VIII, Section 5 of these By-Laws) is present, at a Regular or Special meeting of the ACRCC called for the purpose of considering amendments to these By-Laws.

12.2 NOTICE: Proposed amendments to these By-Laws shall be provided to all ACRCC members for review no later than fourteen (14) days prior to the Regular or Special meeting at which the amendments will be voted upon.

12.3 CONFLICTS: Should changes occur in the Election Laws of the State of Idaho, the Rules of the Idaho Republican Party, or the rules and by-laws of any other governing authority, which changes are in conflict with these By-Laws, the ACRCC shall review those changes and make any necessary amendments to bring these By-Laws into conformity with the previously stated laws, rules, by-laws or governing authority. The provisions of these By-Laws shall apply to the amending process, except that the notice specified in Article XI, Section 2, hereof shall not be required.

Article XIII – Suspension of Rules

13.1 The rules and by-laws as contained in this document may be suspended for valid reason only, and when approved by a vote of the PCPs in attendance at the ACRCC meeting, provided a quorum is present, except during a County Delegate Selection Assembly and Organizational Assembly. A suspension of rules motion must be affirmed by unanimous vote of the PCPs then attending, and shall not conflict with the rules and by-laws of the Republican Party and the laws of the State of Idaho. *(Reminder: the Rules of the Republican Party cannot be suspended by a County Central Committee)*

Article XIV – Rules of Procedure

- 14.1 The rules of procedure governing the conduct of business in ACRCC meetings and committees shall be Robert’s Rules of Order, newly revised, so far as applicable and not inconsistent with Idaho State election laws or the By-Laws of the Republican State Central Committee.
- 14.2 PARLIAMENTARIAN: The Chairman may appoint a parliamentarian to advise on interpretation of the rules and procedures in these By-Laws and to resolve question, when necessary, on matters of parliamentary procedure.
- 14.3 RULES OF ORDER: The order of business at duly called meetings of the Adams County Republican Central Committee (ACRCC) may include and be limited to the following:
 - I. Call to Order
 - II. Pledge of Allegiance
 - III. Roll Call
 - IV. Reading of Minutes
 - V. Financial Report
 - VI. Old Business
 - VII. New Business
 - VIII. Open Forum
 - IX. Adjournment